



# OLD BUCKENHAM HALL

*A leading co-educational preparatory school for children aged 2-13 years*

## **Restraint Policy**

**OBHP48**

Policy owner: Senior Deputy Head  
Date of issue: October 2018  
Date last reviewed: August 2023  
Next review due: August 2024

## **Physical Restraint**

### **Policy Statement**

Old Buckenham Hall is committed to safeguarding the well-being of pupils and staff and, in line with relevant legislation, only permits physical restraint by reasonable and non-injurious means. Physical restraint is used only when immediately necessary for the minimum time necessary to prevent injury to self or others or very serious damage to property. The Headmaster authorises staff to use physical restraint as a positive strategy to de-escalate potentially dangerous situations and to regain control of a pupil who has temporarily lost control of his or herself in accordance with the *The Education and Inspections Act 2006*.

For the purpose of this policy document, physical restraint is defined as the positive application of force in order to protect/prevent a pupil from causing injury to themselves or others or seriously damaging property. Injury means 'significant injury'; this would include actual or grievous bodily harm, physical or sexual abuse, risking the lives of, or injury to themselves or others, by wilful or reckless behaviour, and self-poisoning.

Any incident involving the use of restraint will be recorded in writing and notified to the Headmaster.

Old Buckenham Hall seeks to implement this policy through adherence to the procedures set out in the rest of this document.

This policy applies to all members of our school community, including those in our EYFS setting. This document is available on request from the school office and should be read in conjunction with the following policy documents; Behaviour and Discipline; Child Protection (Safeguarding).

### **Key Personnel**

Implementation of the Physical Restraint Policy is the responsibility of Headmaster and the Senior Deputy Head.

### **Procedures**

#### Guidelines for the Use of Physical Restraint

Staff should not hesitate to act in an emergency, provided they follow the guidelines in this policy. However, they should always satisfy themselves that the action they take would be considered justifiable by a wider audience of professional colleagues. In any application of physical restraint, the minimum reasonable force should be used to calm down the situation. Help should be summoned from colleagues; pupils should never be involved in restraint.

The pupil should be approached calmly but firmly. Where possible, the consequences of refusing to stop the behaviour should be explained and it should be communicated to the pupil that physical contact or restraint will stop as soon as it ceases to be necessary. A calm and measured approach is required by staff throughout.

The method of restraint employed must use the minimum force for the minimum time and must observe the following.

Restraint must not:

- Involve hurting the pupil

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· Involve deliberately inflicting pain on the pupil

- Restrict the pupil's breathing
- Involve contact with sexually sensitive areas
- Involve locking the pupil in a room

During any incident the person restraining should:

- Offer verbal reassurance to the pupil
- Cause the minimum level of restriction of movement
- Reduce the danger of any accidental injury
- Cease the restraint if there are any signs of physical distress in the pupil such as sudden change in colour, difficulty breathing or vomiting

Physical restraint can be:

- Partial – restricting and preventing particular movements
- Total – as in the case of immobilisation Physical intervention can take several forms and may involve staff:
  - Physically interposing between pupils
  - Blocking a pupil's path
  - Holding
  - Pushing
  - Pulling
  - Leading a pupil by the hand or arm
  - Shepherding a pupil away by placing a hand in the centre of the back, or in extreme circumstances using more restrictive holds.

Do:

- Summon help
- Ensure a free passage of air through airways
- Be aware of any feelings of anger
- Continue to talk to the pupil in a calm way
- Provide a soft surface if possible
- Be aware of any accessories worn by you or the pupil that could cause injury
- Monitor the pupil's respiration, circulation and state of consciousness

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Don't:

- Try to manage on your own
- Stop talking, even if the pupil does not reply
- Straddle the pupil
- Push their arms up their back
- Touch the pupil near the throat or head
- Put pressure on joints or on arterial pressure points (inside of upper arm, groin, neck)
- Use facedown holds

### **Recording Incidents**

It is a requirement that a written record is kept on any occasion when physical restraint is used: the member of staff concerned must advise the Headmaster or a member of the Senior Management Team immediately following an incident and provide a written report as soon as possible afterwards.

The report should include:

- The name(s) of the pupil(s) involved
- When and where the incident took place
- The name(s) of any other staff or pupils who witnessed the incident
- The reason the physical restraint was necessary
- How the incident began and progressed
- The pupil's(s') response and the outcome of the incident
- Details of any injury suffered by the pupil/another pupil/member of staff and any damage to property.

Staff may find it helpful to seek advice from their professional association or a member of the Senior Management Team when writing a report.

The record of any incidents of physical restraint is monitored by the Headmaster to identify if any change in practice is needed.

This document will be reviewed annually by the Headmaster and Senior Deputy Head or as events or legislation change requires. The next scheduled date for review is August 2024.

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